

1 **BY-LAWS OF THE CENTRAL OKLAHOMA CORVETTE CLUB**

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3 **ARTICLE I**

4 **CLUB NAME**

- 5 1. The name of this club will be the Central Oklahoma Corvette Club, herein after referred to
6 as the “Club”. The official address of the Club will be P.O. Box 721290, Oklahoma City,
7 OK 73172-1290.

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9 **ARTICLE II**

10 **PURPOSE AND DESCRIPTION**

- 11 1. The purpose of the Club will be to promote social, charitable and entertaining activities that
12 encourage Club members to share their mutual enjoyment of the Corvette.
- 13 2. This Club will be non-shareholding, non-commercial, not-for-profit, non-partisan and non-
14 bargaining.
- 15 3. This Club is not formed for pecuniary gain or profit and does not contemplate pecuniary
16 gain or profit to Board or Club members thereof, and no part of the net earnings of the Club
17 will inure to the benefit of any Board or Club member thereof, or any private individual.
- 18 4. Elected officials of the club shall be a President, Vice President, Secretary, Treasurer, and
19 three Board members. The elected officials and three elected Board members shall comprise
20 the Board, herein after referred to as the “Board”.

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22 **ARTICLE III**

23 **MEMBERSHIP**

- 24 1. Membership of this Club will be classified as: (A) Founding membership, (B) Individual
25 membership, (C) Family membership, (D) Inactive membership, (E) Honorary
26 membership or (F) Associate membership.
- 27 A. Founding Membership was available through year-end 2001 to individuals who owned
28 a Corvette and requested membership in the Club. These individuals received a special
29 memento to signify their founding membership status.
- 30 B. Individual membership will be granted to any Corvette owner upon payment of the
31 designated annual dues.

- 32 C. Family membership will be granted to any spouse of and/or dependent children or
33 significant other living in the home of any individual member upon payment of the
34 designated annual dues.
- 35 D. Inactive membership will consist of those individual members who have disposed of
36 their Corvette and have not purchased another Corvette within a period of one-hundred
37 and twenty (120) days.
- 38 1) Inactive members are granted all of the privileges of active members with the
39 following exceptions:
- 40 a) They cannot vote
41 b) They cannot hold office
42 c) They cannot be a Board Member
43 d) They cannot be a Committee Chairperson
- 44 2) A person must own a Corvette in order to renew his or her membership. Inactive
45 membership is not renewable.
- 46 E. Honorary membership will be granted to individuals to whom the Club may wish to
47 confer special distinction in recognition of outstanding service to the Club. The
48 Honorary membership will be granted by the Board. Honorary members are
49 granted all of the privileges of active members with the following exceptions:
- 50 a) They cannot vote
51 b) They cannot hold office
52 c) They cannot be a Board Member
- 53 F. Associate Membership may be granted to individuals or entities who are not
54 Corvette owners but have a financial or other interest in them and who support the Club
55 with annual contributions in the amount of \$500 or more. Associate members are
56 granted all privileges of active members with the following exceptions:
- 57 a) They cannot vote
58 b) They cannot hold office
59 c) They cannot be a Board Member
60 d) They cannot be a Committee Chairperson
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62 2. Any member whose conduct repeatedly causes disturbances at Club functions will be
63 subject to membership dismissal by the Board. The member in question will be notified of
64 such action and have the opportunity to present his or her case to the Board at the next
65 scheduled Board meeting.

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67 **ARTICLE IV**

68 **DUES**

- 69 1. Dues in the amount recommended by the Board and approved by the membership will be
70 payable annually. Membership dues paid by new members after June of any year will
71 validate that membership through the end of the following year.
- 72 2. Membership renewal dues are due and payable October 1st and past due December 1st of
73 each year.
- 74 3. Non-payment of dues automatically terminates membership in the Club.

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76 **ARTICLE V**

77 **OFFICERS**

- 78 1. The Officers of the Club will be President, Vice President, Secretary and Treasurer. Each
79 Officer shall be responsible for the powers and duties specifically listed herein for that
80 position.
- 81 A. The President will be Chairperson of the Board, will preside at meetings of the Board;
82 will appoint all standing and ad hoc committee chairpersons, subject to approval by a
83 majority of the Board. The President may sign contracts or other legal documents that
84 are approved by the Board. The President will perform such additional duties as may be
85 required by the office.
- 86 B. The Vice President will serve in the absence of the President. In the event the
87 President, for any reason, is unable to serve the entire term for which elected, only
88 the Vice President will succeed to the Presidency to serve the remainder of the
89 unexpired term as President. The Vice President will be responsible for
90 promoting new membership and providing a welcoming letter to new members.

- 91 C. The Secretary will maintain a factual and unbiased record of the minutes of all
92 meetings of the Board and membership meetings. The Secretary will have custody
93 of the by-laws and all Club records not specifically assigned to another person.
- 94 D. The Treasurer will have custody of all funds of the Club. The Treasurer will
95 disperse funds only by check. The Treasurer will present a financial report, to include
96 receipts, deposits and expenses, at each regular membership meeting of the Club. The
97 Treasurer will make printed copies of the report available to any club member upon
98 request. The Treasurer is authorized to reimburse amounts not to exceed fifty (50)
99 dollars to any one person or entity if appropriate receipts are furnished.

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101 **ARTICLE VI**
102 **EXECUTIVE BOARD**

- 103 1. The Executive Board will consist of the Officers and three Board members elected by the
104 Club membership.
- 105 2. The Board will be the administrative body of the Club, will have authority to act in any and
106 all matters pertaining to the affairs of the Club, and will exercise general control and
107 supervision over all Club Officers and committee chairpersons. The acts of the Board will
108 not conflict with the actions taken by the Club.
- 109 3. The minutes of each Board meeting will be available at the next Club membership meeting.
- 110 4. The Board is authorized to approve for payment any invoices for current and fixed expenses
111 of the Club not to exceed one-hundred (100) dollars, other than for fixed current expenses,
112 without first being duly authorized to do so by a majority vote of the active Club members
113 present at the regular monthly meeting.
- 114 5. The immediate past President of the Club may act as an advisor to the Board and attend
115 Board meetings but cannot vote on Board matters.
- 116 6. Any person that serves concurrently as, or in the same capacity as an Officer, Board
117 member, or director of another Corvette club may not serve as an Officer or Board member
118 of the Central Oklahoma Corvette Club. Should a person during his or her term with the
119 Club become an officer, director or board member of another Corvette club, said person
120 must disclose that fact to the membership within thirty (30) days after accepting such
121 position.

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ARTICLE VII
TERMS OF OFFICE

1. The term of office for Officers and Board members is one calendar year unless they become inactive.
2. Newly elected and out-going Board members must attend the first Board meeting of the calendar year following the election. This meeting will be used to transfer all books and Club properties to the new Officers. All books and properties will be complete and up to date.
3. Should a Board member be absent from two (2) consecutive Board meetings and/or two (2) consecutive Club meetings, that member will be automatically dismissed from the Board. The dismissed Board member will be allowed to present the reason(s) for his or her absence to the Board. The Board will then vote on the reinstatement of the dismissed member. If the member is not reinstated, the President will call a special election to fill the vacant position.

ARTICLE VIII
FINANCIAL

1. Although the Treasurer will have primary responsibility for club funds, the President shall be authorized to sign checks, disburse authorized payments and collect funds in the absence of the Treasurer.
2. If the Treasurer expects to be absent during an event at which Club funds are likely to be disbursed, the Treasurer will relinquish the Club check book to the President.
3. Any Club funds received by any Club member shall be submitted to the Treasurer as soon as practical.
4. The Board will ensure that a financial records audit is conducted at least every two years but within 60 days of the date a new treasurer takes office.

ARTICLE IX
ELECTION OF OFFICERS AND BOARD MEMBERS

1. Election time line:
 - A. September Club meeting: The President selects the Nominating Committee

- 153 B. October Club meeting: The slate of candidates is presented to the membership and the
154 floor is open for additional nominations.
- 155 C. November Club Meeting: Election of Officers and Board Members.
- 156 2. A Nominating Committee consisting of five (5) Club members will be selected by the
157 President at the September membership meeting. No current Board member will be eligible
158 to serve on this Committee. The Committee will solicit for and accept names of candidates
159 for each office. The number of candidates for the three Board positions shall not exceed six
160 (6). The Committee will present a slate of candidates to the Club membership at the October
161 meeting. Each candidate should be contacted by the Committee to determine if they will
162 serve if elected. Each candidate should be admonished to read the by-laws so they will
163 have knowledge of the duties and responsibilities of the position for which they are a
164 candidate.
- 165 3. Nominations for Officers and Board members may be received from the floor at the
166 October Club membership meeting after the Nominating Committee has presented its slate
167 of candidates.
- 168 A. At the November Club membership meeting, additional nominations may be received
169 from the floor for Board member positions after the Officers have been elected.
- 170 4. Voting will be conducted by written ballots.
- 171 A. The Nominating Committee is responsible for preparing, distributing, collecting marked
172 ballots and counting the ballots.
- 173 B. Members of the Nominating Committee who are running for an office or Board position
174 will not participate in the distribution or counting of the votes for that position.
- 175 5. Officers and Board members will be elected by a majority vote of the members present at
176 the November Club membership meeting.
- 177 6. Vacancies that occur in the Officer or Board positions during the year will be filled by a
178 special election at the next membership meeting. This does not include a vacancy of
179 President as the Vice President will assume that office.

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181 **ARTICLE X**
182 **MEETINGS**

- 183 1. The Club will conduct regular monthly meetings on the third Tuesday of each month.

- 184 A. Twenty-five percent (25%) of the active membership will constitute a quorum for a
185 membership meeting.
- 186 2. The Board will conduct a regular monthly meeting, the third Tuesday of each month.
187 The Board, for good cause, may move this meeting to another date within the month
188 upon approval of the majority of the Board and notice to the membership.
- 189 A. Four (4) members of the Board actually present will constitute a quorum thereof. Active
190 members may attend Board meetings but will not have a vote.
- 191 C. Only the Club President may call a special Board meeting, in addition to the regular
192 monthly meeting, with cause.
- 193 3. There will be no alcoholic beverages, illegal drugs, or smoking permitted at any Board or
194 Club membership meeting.

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196 **ARTICLE XI**
197 **COMMITTEES**

- 198 1. Committees will be appointed by the President and approved by the Board as needed.
- 199 2. Chairpersons of all committees will be appointed by the President and with approval of
200 the Board. No chairperson will serve as chairperson of more than one committee
201 concurrently.
- 202 3. The committee chairperson will select the appropriate number of co-chairpersons and
203 committee members from the Club roster.
- 204 4. The chairperson will schedule the necessary committee meeting date, time and location.
- 205 5. The chairperson or their designee will report significant committee actions and
206 progress at each regular Board and Club membership meeting.
- 207 6. All recommendations and plans of the committee will be submitted to the Board for
208 action.

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210 **ARTICLE XII**
211 **EVENTS**

- 212 1. Entry fees, rules, and recognition or awards will be established by the chairperson and
213 approved by the Board.

214 2. Alcoholic beverages and/or illegal drugs will not be consumed by participants in any Club
215 sponsored competitive driving event. Anyone observed consuming alcohol or using illegal
216 drugs during any Club sponsored competitive driving event will be disqualified from the
217 event.

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ARTICLE XIII

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RULES OF ORDER

221 The rules contained in “Roberts Rules of Order Revised” will govern the Club in all cases where
222 they are applicable. If “Roberts Rules of Order” conflict with the by-laws of this Club, then the
223 Club by-laws shall prevail.

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ARTICLE XIV

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AMENDMENTS TO THESE BY-LAWS

- 227 1. Proposed By-Law amendments shall be presented to the membership at a regular Club
228 meeting at least one meeting date prior to voting.
- 229 2. Amendments to the by-laws, or any part of the by-laws, requires a two-thirds (2/3)
230 affirmative vote of the active members present and voting provided a quorum is present.
- 231 3. Any approved amendment to these by-laws is effective immediately.
- 232 4. Special exception to the by-laws may be granted in the same manner that the by-laws are
233 amended but without permanently altering the by-laws.